

# CANFIELD HIGH SCHOOL BANDS EXCUSE REQUEST FORM (ERF)

\*\* Turn-in at least **TWO WEEKS** prior to absence or immediately following absence if due to an emergency or extenuating circumstance\*\*

STUDENT'S NAME \_\_\_\_\_

TODAY'S DATE \_\_\_\_\_

ABSENCE REQUEST DATE \_\_\_\_\_

(turn-in a separate ERF for each day missed unless days are consecutive)

BAND EVENT \_\_\_\_\_

REQUEST EXCUSED ABSENCE FOR (check the following):

_____ PERFORMANCE	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>
_____ REHEARSAL	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>
_____ REHEARSAL	_____ <i>instrument repair</i>	_____ <i>being repaired by</i> _____	

SPECIFIC REASON FOR REQUEST:

.....

.....

.....

(NOTE-if available, attach documentation to support request such as a doctor's excuse, etc.)

X \_\_\_\_\_  
Student's Signature

X \_\_\_\_\_  
Parent/Guardian's Signature

~FOR DIRECTOR'S USE ONLY~

\_\_\_\_\_ APPROVED    \_\_\_\_\_ DENIED    DIRECTOR'S INITIALS \_\_\_\_\_

REASON: \_\_\_\_\_

DATE: \_\_\_\_\_

MAKE-UP ASSIGNMENT: \_\_\_\_\_

DATE TURNED-IN: \_\_\_\_\_

GRADE: \_\_\_\_\_

**All make-up assignment(s) are due no later than:**  
**WEDNESDAY BEFORE THE LAST DAY OF THE GRADING PERIOD.**