

# CANFIELD HIGH SCHOOL BANDS EXCUSE REQUEST FORM (ERF)

\*\* Turn-in **TWO WEEKS** prior to absence or within **TWO DAYS** following absence if due to an emergency or extenuating circumstance\*\*

ABSENCE DATE(S) \_\_\_\_\_  
(turn-in a separate ERF for each day missed unless days are consecutive)

STUDENT'S NAME \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

BAND EVENT \_\_\_\_\_

REQUEST EXCUSED ABSENCE FOR (check the following):

_____ PERFORMANCE	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>
_____ REHEARSAL	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>

SPECIFIC REASON FOR REQUEST:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(NOTE-if available, attach documentation to support request such as a doctor's excuse, etc.)

X \_\_\_\_\_  
Student's Signature

X \_\_\_\_\_  
Parent/Guardian's Signature

~FOR DIRECTOR'S USE ONLY~

\_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED DIRECTOR'S INITIALS \_\_\_\_\_

REASON: \_\_\_\_\_

DATE: \_\_\_\_\_

\*\*MAKE-UP ASSIGNMENT: \_\_\_\_\_  
*\*\*must be pre-approved by Mr. Kelly*

DATE TURNED-IN: \_\_\_\_\_

GRADE: \_\_\_\_\_

All make-up assignment(s) are due  
**WEDNESDAY**  
of the last week of each Grading Period.