

CANFIELD HIGH SCHOOL BANDS EXCUSE REQUEST FORM (ERF)

** Turn-in TWO WEEKS prior to absence or immediately following absence if due to an emergency or extenuating circumstance**

ABSENCE DATE _____

(turn-in a separate ERF for each day missed unless days are consecutive)

STUDENT'S NAME _____

TODAY'S DATE _____

BAND EVENT _____

REQUEST EXCUSED ABSENCE FOR (check the following):

_____ PERFORMANCE	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>
_____ REHEARSAL	_____ <i>missing completely</i>	_____ <i>arriving late</i>	_____ <i>leaving early</i>
_____ REHEARSAL	_____ <i>instrument repair</i>	_____ <i>being repaired by</i> _____	

SPECIFIC REASON FOR REQUEST:

.....
.....
.....

(NOTE-if available, attach documentation to support request such as a doctor's excuse, etc.)

X _____
Student's Signature

X _____
Parent/Guardian's Signature

~FOR DIRECTOR'S USE ONLY~

_____ APPROVED _____ DENIED DIRECTOR'S INITIALS _____

REASON: _____

DATE: _____

MAKE-UP ASSIGNMENT: _____

DATE TURNED-IN: _____

GRADE: _____

All make-up assignment(s) are due no later than:
WEDNESDAY BEFORE THE LAST DAY OF THE GRADING PERIOD.